

| PERSONNEL RESOURCES CHECK-IN | | CERT | | | | | | DATE | | |
|---------------------------------|----------------------|------|-------------------------------------|------------------------------|-------------------------|---------|-----|-------------------|--------------------|------------------|
| CHECK IN TIME | CHECK OUT TIME | NAME | ID # (CERT badge or other) | CONTACT (cell # or radio) | PREFERRED ASSIGNMENT | | | SKILLS | TEAM ASSIGNMENT | TIME ASSIGNED |
| | | | | | FIRE | MEDICAL | SAR | | | |
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| SCRIBE(S) | | | | | | | | PAGE ____ OF ____ | | |

| ASSIGNMENT TRACKING LOG | | CERT | | DATE | | | |
|---------------------------------|----------|-----------------------|----------|-----------------------|-----------------|-----------------------|----------|
| ASSIGNMENT | | ASSIGNMENT | | ASSIGNMENT | | ASSIGNMENT | |
| LOCATION | | LOCATION | | LOCATION | | LOCATION | |
| TEAM | | TEAM | | TEAM | | TEAM | |
| TEAM LEADER/CONTACT # | | TEAM LEADER/CONTACT # | | TEAM LEADER/CONTACT # | | TEAM LEADER/CONTACT # | |
| START TIME | END TIME | START TIME | END TIME | START TIME | END TIME | START TIME | END TIME |
| 1 | | 1 | | 1 | | 1 | |
| 2 | | 2 | | 2 | | 2 | |
| 3 | | 3 | | 3 | | 3 | |
| 4 | | 4 | | 4 | | 4 | |
| 5 | | 5 | | 5 | | 5 | |
| OBJECTIVES | | OBJECTIVES | | OBJECTIVES | | OBJECTIVES | |
| RESULTS | | RESULTS | | RESULTS | | RESULTS | |
| CERT LEADER/ INCIDENT COMMANDER | | | | | PAGE ___ OF ___ | | |
| SCRIBE(S) | | | | | | | |

| | | | |
|----------------------------|------|----------|-----------|
| BRIEFING ASSIGNMENT | CERT | DATE | |
| COMMAND POST CONTACT # | | TIME OUT | TIME BACK |

INSTRUCTIONS TO TEAM

| | |
|-----------|----------|
| TEAM NAME | LOCATION |
|-----------|----------|

OBJECTIVES

EQUIPMENT ALLOCATED

REPORT FROM RESPONSE TEAM

| FIRES | | HAZARDS | | | | STRUCTURE | | PEOPLE | | | ROADS | | ANIMALS | | |
|---------|-----|----------|----------|----------|----------|-----------|-----------|---------|---------|------|--------|-----------|---------|---------|---------|
| BURNING | OUT | GAS LEAK | H2O LEAK | ELECTRIC | CHEMICAL | DAMAGED | COLLAPSED | INJURED | TRAPPED | DEAD | ACCESS | NO ACCESS | INJURED | TRAPPED | ROAMING |
| | | | | | | | | | | | | | | | |

TEAM ACTION LOG
(time stamp each action; draw map if needed)

SCRIBE

| VICTIM TREATMENT AREA RECORD | | CERT | DATE | | |
|-------------------------------------|---------------------|-------------------------|---|-----------------|----------|
| TREATMENT AREA LOCATION | | | | | |
| TIME IN | NAME OR DESCRIPTION | TRIAGE TAG (circle) | CONDITION/TREATMENT (update as needed) | MOVED TO | TIME OUT |
| | | IMMED DELAY MINOR | | | |
| | | IMMED DELAY MINOR | | | |
| | | IMMED DELAY MINOR | | | |
| SCRIBE(S) | | | | PAGE ___ OF ___ | |

| EQUIPMENT INVENTORY | | CERT | | | | DATE | | |
|---------------------|------------------|-------|-----------|----------|-----|-----------------|----------|----------|
| ASSET # | ITEM DESCRIPTION | OWNER | ISSUED TO | | QTY | TIME | INITIALS | COMMENTS |
| | | | | ISSUED | | | | |
| | | | | RETURNED | | | | |
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| SCRIBE(S) | | | | | | PAGE ___ OF ___ | | |

| GENERAL MESSAGE | | |
|-----------------|----------|--------------------|
| TO | POSITION | |
| FROM | POSITION | |
| SUBJECT | DAT | TIME |
| MESSAGE | | |
| | | |
| SIGNATURE | POSITION | |
| REPLY | | |
| | | |
| DATE | TIME | SIGNATURE/POSITION |

CERT FORM #8 (ICS 213)

| GENERAL MESSAGE | | |
|-----------------|----------|--------------------|
| TO | POSITION | |
| FROM | POSITION | |
| SUBJECT | DAT | TIME |
| MESSAGE | | |
| | | |
| SIGNATURE | POSITION | |
| REPLY | | |
| | | |
| DATE | TIME | SIGNATURE/POSITION |

CERT FORM #8 (ICS 213)